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I. PHILOSOPHY

The Camanche Community School District's Board of Education, administrators, faculty, and coaches believe that co-curricular activities provide opportunities for students that cannot be found in the academic classroom. Co-curricular activities are an important part of the growth process; however, they must be coordinated with the general instructional program. Primary emphasis should be placed on attaining academic skills. Representing the Camanche School Community School District is a privilege, and as such, participation in and commitment to an activity should be taken seriously.

A. Objectives of our Activities Program

1. To provide the opportunities for active participation in co-curricular activities.
2. To teach that commitment to an activity carries with it the responsibility of following it to its completion.
3. To provide opportunities to represent the school, community, and state as good will ambassadors in places outside of Camanche, Iowa.
4. To provide extended educational opportunities for talented individuals.
5. To provide lifetime leisure skills which can be used in a healthful and wholesome way.
6. To provide opportunities to develop desirable skills such as time management, cooperation, and self-discipline.
7. To provide opportunities for both physical and aesthetic growth and development.
8. To provide the opportunities to observe, develop, and practice good sportsmanship.
9. To provide the opportunity to develop lifetime friendships with other members of an organization.
10. To develop a sense of belonging by representing the team, school, and community.
11. To encourage leadership, use of initiative, and good judgment by the participants.
12. To provide an opportunity for students to place the group above self for the overall benefit of the team or group which he/she is a member.
13. To give students an early understanding that participation in activities is leadership training.
14. To teach one to be loyal to a particular situation, cause, school, or even nation.
15. To provide the opportunity to help youth seek socially acceptable forms of recognition.
16. To reinforce the ideals of teamwork and respect for others' feelings and attitudes.

II. ELIGIBILITY REQUIREMENTS

A. General Guidelines and Academic Consequences

CAMANCHE HIGH SCHOOL is a member of the Iowa High School Athletic Association (IHSA) and the Iowa Girls High School Athletic Association Union (IGHSAU). The athletes must abide by the rules and guidelines of the State Associations and Camanche Community School District in order to remain in good standing. The rules are designed with the best interest of the student-athlete in mind.

Effective July 1, 2008 the Iowa Department of Education has made amendments to the current “No Pass, No Play” rule (“Scholarship Rule”, 36.15(2)).

SIDE-BY-SIDE COMPARISON OF 36.15(2):

CURRENT (IN EFFECT UNTIL 7/01/08)	NEW (Adopted 4/03/08; Effective 7/01/08)
A student must receive credit in at least 4 subjects at all times.	*No change.
Pass all and make adequate progress toward graduation to remain eligible.	No change.
<p>If not passing all at end of a final grading period, student is ineligible for first period of 20 consecutive school days in the interscholastic athletic event in which the student is a bona fide contestant.</p> <p>If not passing all at end of final grading period of the school year and student is a contestant in baseball or softball, student is ineligible for next four weeks of that sport but has eligibility in the fall.</p> <p>If not passing all at any check point (if school checks at any time other than the end of a grading period), period of ineligibility and conditions of reinstatement are left to the school.</p>	<p>If not passing all at end of a final grading period, student is ineligible for first period of 30 consecutive calendar days in the interscholastic athletic event in which the student is a contestant. There is no requirement that the student competed in the sport previously.</p> <p>Students in baseball or softball have the same penalty as all other students.</p> <p>No change.</p>
Schools must check grades at the end of each grading period; otherwise, a school determines if and how often it checks grades.	No change.
Requirement that member school report interventions on CSIP.	No change.
A “student with a disability” and an IEP is judged based on progress made toward IEP goals.	No change.
Ability to use summer school or other means to make up failing grades for eligibility purposes not available.	No change, but rule now also requires that all original failing grades (even those remediated for purposes other than athletic eligibility) be reported to any school to which the student transfers.

***CAMANCHE HIGH SCHOOL REQUIRES STUDENTS TO RECEIVE CREDIT IN AT LEAST 6 SUBJECTS AT ALL TIMES. PE IS CONSIDERED TO BE A SUBJECT.**

LANGUAGE OF NEW RULE (New language is in *italics*):

36.15(2) Scholarship rules.

- a. All contestants must be enrolled and in good standing in a school that is a member or associate member in good standing of the organization sponsoring the event.
- b. All contestants must be under 20 years of age.
- c. All contestants shall be enrolled students of the school in good standing. They shall receive credit in at least four subjects, each of one period or “hour” or the equivalent thereof, at all times. To qualify under this rule, a “subject” must meet the requirements of 281 – Chapter 12. Coursework *taken from a postsecondary institution and for which a school district or accredited nonpublic school grants academic credit toward high school graduation shall be used in determining eligibility. No student shall be denied eligibility if the student’s school program deviates from the traditional two-semester school year.*
 - i. Each contestant shall be passing all coursework for which credit is given and shall be making adequate progress toward graduation requirements at the end of each grading period. Grading period, graduation requirements, and any interim periods of ineligibility are determined by local policy. For purposes of this sub rule “grading period” shall mean the period of time at the end of which a student in grades 9 through 12 receives a final grade and course credit is awarded for passing grades.
 - ii. *If at the end of any grading period a contestant is given a failing grade in any course for which credit is awarded, the contestant is ineligible to dress for and compete in the next occurring interscholastic athletic contests and competitions in which the contestant is a contestant for 30 calendar days.*
- d. A student with a disability who has an individualized education program shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by school officials, towards the goals and objectives on the student’s individualized education program.
- e. A student who meets all other qualifications may be eligible to participate in interscholastic athletics for a maximum of eight consecutive semesters upon entering the ninth grade for the first time. However, a student who engages in athletics during the summer following eighth grade is also eligible to compete during the summer following the twelfth grade. Extenuating circumstances, such as health, may be the basis for an appeal to the executive board which may extend the eligibility of a student when the executive board finds that the interests of the student and interscholastic athletics will be benefited.
- f. All member schools shall provide appropriate interventions and necessary academic supports for students who fail or who are at risk to fail, and shall report to the department regarding those interventions on the comprehensive school improvement plan.
- g. A student is academically eligible upon entering the ninth grade.
- h. *A student is not eligible to participate in an interscholastic sport if the student has, in that same sport, participated in a contest with or against, or trained with, a National Collegiate Athletic Association(NCAA), National Junior College Athletic Association (NJCAA), National Association of Intercollegiate Athletics (NAIA), or other collegiate governing organization’s sanctioned team. A student may not participate with or against high school graduates if the graduates represent a collegiate institution or if the event is sanctioned or sponsored by a collegiate institution. Nothing in this sub rule shall preclude a student from participating in a one-time tryout with or against member of a college team with permission from the member school’s administration and the respective collegiate institution’s athletic administration. [This is NOT a substantive change; it clarifies the “college squad” rule.]*

- i. No student shall be eligible to participate in any given interscholastic athletic sport if the student has engaged in that sport professionally.
- j. The local superintendent of schools, with the approval of the local board of education, may give permission to a dropout student to participate in athletics upon return to school if the student is otherwise eligible under these rules.
- k. *Remediation of a failing grade by way of summer school or other means shall not affect the student's ineligibility. All failing grades shall be reported to any school to which the student transfers.*
- l. No student is eligible to participate in any given interscholastic athletic sport if the student has attended high school for more than 8 semesters. (Twenty days of attendance or playing in one contest constitutes a semester.)
- m. A student who changes schools this semester must follow the guidelines for enrollment and transfer.
- n. No student shall accept an award for his or her high school participation in an athletic contest from an outside source other than an inexpensive, unframed, unmounted paper certificate of recognition.
- o. No student shall accept money for expenses or otherwise for their high school participation in an athletic contest.
- p. While out for a sport and during the sport season, a student must have previous, written consent from their principal and athletic director if they have competed on an outside school team (as a team member or an individual).
- q. All contestants must conduct themselves in and out of school in a worthy manner that represents the ideals, principles, and standards of their school.
- r. *All contestants must have an annual physical examination as specified on file in the Activities Office.
- s. *All contestants must have a **student signed and parent signed** Athletic Participation Release form on file in the Activities Office.
- t. *All contestants must have a current emergency card on file in the Activities Office.

***A STUDENT WILL NOT BE ALLOWED TO PARTICIPATE IN ANY PRACTICES UNTIL A CURRENT PHYSICAL, A STUDENT AND PARENT SIGNED ATHLETIC PARTICIPATION RELEASE FORM, AND AN EMERGENCY CARD IS ON FILE IN THE ACTIVITIES OFFICE.**

If a student competes in two sports simultaneously the period of ineligibility is 30 calendar days for all sports.

Ineligibility under rule 36.15(2) terminates at 12:01 am on the 31st calendar day.

Students who are ineligible for any reason at the conclusion of an activity shall not receive a letter or award for that activity.

B. Overview of Administrative Regulations

The following school board policies were referenced in formulating these specific rules. A short summary describes each policy. A complete book of all school board policies can be found in the athletic director's office.

- 1. Student Code of Conduct and Span of Control – Code No. 502.2
This policy deals with the school's jurisdiction over its students and states that students may be ruled ineligible if discovered under the influence of, possessing,

acquiring, delivering, or transporting controlled substances or alcohol during the season of competition or out of season.

2. Procedures of Discipline – Code No. 502.4
This policy deals mainly with attendance of the student in his/her scheduled day and its relationship with the student’s right to participate in school-sponsored activities.
3. Procedures for Drug and Alcohol Abuse – Code 502.8
An important point to be mentioned in this policy is that Camanche Schools recognize that substance abuse is a treatable disease and that the school district will assist parents, who have the **primary** responsibility in helping their children. We need to recognize that “students who voluntarily seek help for a chemical abuse problem by talking confidentially with a school official, counselor, teacher, or coach will not face disciplinary action”. Students will be suspended from co-curricular activities in accordance with activity rules and regulations.
4. Good Conduct Rule – Code No. 503.9
It is a privilege for students to participate in co-curricular activities – not a right. This policy requires the administration to establish regulations regarding conduct for the schools’ activities. This policy also guarantees that due process be afforded each student. Students who elect to participate in activities shall be expected to exemplify high standards of behavior and may be declared ineligible to participate if actions, habits, or conduct create a negative image of the schools. Minimum due process includes:
 - a. Assure that the student is informed of the violation.
 - b. Assure that the student is provided the opportunity to admit or deny the charges.
 - c. Afford the student the opportunity to explain his/her side of the story.

C. Rules Relating to Attendance

1. Team or group members will be allowed to practice or participate in contests or performances on any given day only if they are in school for one-half of their academic day. Exceptions to this attendance requirement are possible only when arrangements are made in advance through the principal’s office.
2. Unexcused single period absences during a given day or other disciplinary actions may cause a student to be withheld from practices or contests on that day. This disciplinary action is at the discretion of the administration or activities director.
3. Students suspended from school may **NOT** practice, compete, or perform during the suspension, nor can they attend other school-sponsored events such as games as a spectator. **Students suspended from school are NOT ALLOWED ON SCHOOL PROPERTY.** This disciplinary action is at the discretion of the administration and activity sponsor.

D. Standards of Good Conduct Rules

To retain eligibility for participation in Camanche Community School’s extracurricular activities, students must conduct themselves as good citizens both in and out of school at all

times. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.

Any student who, after a hearing at which the student shall be confronted with the allegation, the basis of the allegation, and given an opportunity to tell the student's side, is found to have violated the school's "Good Conduct Rules" will be deemed ineligible for a period of time, as described below. A student may lose eligibility under the "Good Conduct Rules" for any of the following behaviors:

- Possession, use, or purchase of tobacco products, regardless of the student's age;
- Possession, use, or purchase of alcoholic beverages, including beer and wine ("use" includes have the odor of alcohol on one's breath);
- Possession, use, or purchase of illegal drugs or the unauthorized possession, use, or purchase of otherwise lawful drugs;
- Engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic offenses, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s);
- Inappropriate or offensive conduct such as fighting, insubordination (talking back or refusing to cooperate with authorities), hazing, or harassment of others;
- Engaging in behavior on blog sites or other public domains that does not represent "Standards of Good Conduct Rules";
- If a student transfers in from another Iowa school or school district and the student had not yet completed a period of ineligibility for a violation of a "Good Conduct Rule" in the previous school district, the student shall be ineligible until the administration determines that the penalty has been completed.

Penalties:

Any student, who, after a hearing before the administration, is found, by substantial evidence, to have violated the "Good Conduct Rules", during the school year or summer, is subject to a loss of eligibility as follows:

- First Offense Within the Student's 7th-12th Interscholastic Career – One-third (1/3) of the competitive season.
- Second Offense Within the Student's 7th-12th Interscholastic Career – Twelve (12) weeks of ineligibility.
- Third or More Offense Within the Student's 7th-12th Interscholastic Career – Twelve (12) calendar months of ineligibility.

Unless the student violated the "Good Conduct Rules" while on school grounds or while at a school event or activity off school grounds, there will be no academic consequences (e.g., detention, suspension from school) for the violation.

The period of ineligibility attaches immediately upon the finding of a violation if the student is currently engaged in an extracurricular activity and, if not, or if not completed during the current activity, is begun or carried over to the time the student seeks to go out for the next activity or contest. However, if the period of time between a violation and an activity is twelve calendar months or more, the student shall not serve an ineligibility period for the violation. An ineligible student shall attend all the practices or rehearsals but may neither "suit up" nor perform/participate. The student could be expected to participate in practices. If a student drops out of an activity prior to completion of the period of ineligibility, the penalty or remainder of the penalty will attach when the student next seeks to go out for an activity, subject to the 12-month limitation above.

Reduction of Penalty:

A student who has a violation of the alcohol or drug provision of the “Good Conduct Rules” may elect to seek an evaluation and, if recommended, treatment from a recognized substance abuse facility at the student’s or student’s parent/guardian’s expense. If the student seeks the evaluation and agrees to waive confidentiality to allow the facility to report back to the superintendent or designee regarding recommendations for treatment or follow-up care, the student’s penalty may be reduced. **This reduction is not available for third or more offenses.**

Appeals:

Any student who is found by the administration to have violated the “Good Conduct Rules” may appeal this determination by contacting the superintendent within 3 days of being advised of the violation. The penalty will be in effect pending the superintendent’s decision.

If the student is still dissatisfied, he/she may appeal to the school board by filing a written appeal with the board secretary at least 24 hours prior to the next board meeting. The review by the board will be in closed session unless the student’s parent (or the student, if the student is 18) requests an open session. The grounds for appeal to the school board are limited to the following:

- The student did not violate the “Good Conduct Rules”;
- The student was given inadequate due process in the investigation and determination or;
- The penalty is in violation of the “Handbook Rule of Board Policy”.

The penalty will remain in effect pending the outcome of the meeting with the board.

If the school board reverses the decision of the administration, the student shall be immediately eligible and shall have any record of ineligibility period and violation deleted from the student’s record.

III. MISCELLANEOUS

A. Physical Examinations for Athletes

Under no circumstances are coaches to permit a student to participate in any manner unless there is a current physical examination, signed by a qualified doctor and parent/guardian, on file in the Activities Office. Physical examinations are valid for twelve (12) months followed by a 30-day grace period.

B. Transfers to Other Squads

We do not encourage students to quit one squad to join another (such as quitting 7th grade basketball to join the wrestling squad) – however, we recognize that in certain instances it would be in everyone’s best interest for that to happen. Such transfers will have to be approved by the athletic director and both coaches involved.

C. Specialization

One of the most controversial topics in high school athletics today is specialization. One side of this issue believes that a young athlete should concentrate on one sport and be allowed to practice it year round with no restrictions. The other side believes in dividing the time up so

that everyone has an opportunity at many things – working at developing a better-rounded person.

While the actual practice lies somewhere between these extremes, we tend to position our philosophy closer to the latter.

D. Conduct on Trips

1. Activity sponsors will establish conduct rules for trips out of town. That conduct will reflect the pride the students have to their activity, school, and community.
2. All students are expected to behave in accordance with the possible disciplinary action.
3. All students representing Camanche Schools should be neatly dressed on trips. Common sense rules will apply and the coach or activity sponsor will determine if a student's dress is in good taste or unacceptable for the trip.
4. School buses, vans, or cars should be free of trash and litter at the end of the trip.
5. Damage to buses, vans, or cars caused directly by a student or group of students, will be paid for by the student or group of students involved in the incident. Activity participants may be suspended from future trips if their behavior merits this type of disciplinary action.
6. The principal or his designee will be notified of any irregularities encountered on trips.

E. Return from Out-of-Town Contests

1. All activity participants are expected to return from all out-of-town contests with their squads or fellow participants and by school transportation.
2. Exceptions to the rule above may be made only if the **parents call** a school administrator in advance to explain the reason for request and deliver to the coach/activity director a note authorizing the release of the students. **Parents may pick up only their own son/daughter at the conclusion of the contest.**
3. Students violating the above rules will be subject to disciplinary action by the school administration, which may include suspension or dismissal from the squad or team.

F. Inclement Weather

If school is dismissed due to ice or snow, athletic practices will not be held.

G. Letters and Awards

Students who are ineligible due to academics and/or a good conduct violation at the conclusion of an activity shall not receive a letter or award for that activity. Students must complete the season in "good standing".

IV. ADMINISTRATIVE GRIEVANCE PROCEDURE

Students, parents of students, employees, or applicants for employment of the Camanche Community School District shall have the right to file a formal complaint alleging noncompliance with regulations outlined in Title VI of the 1964 Civil Rights Act*, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

Level One – Principal or Immediate Supervisor (Informal and optional – may be bypassed by the grievant)

Employees with a grievance of discrimination on the basis of sex, race, national origin, or disability may first discuss it with their principal or immediate supervisor, with object or resolving the matter informally. A student or parent with a complaint of discrimination on the basis of sex, race, national origin, or disability may discuss it with the teacher, counselor, or building administrator involved.

Level Two – Title VI, Title IX, and Section 504 Compliance Coordinator

If the grievance is not resolved at level one and the grievant wish to pursue the grievance, they may formalize it by filing a complaint in writing on a Compliance Violation Form, which may be obtained from the Compliance Coordinator. The complaint shall state the nature of the grievance and the remedy requested. The filing of the formal, written complaint at level two must be within fifteen (15) working days from the date of the event-giving rise to the grievance or from the date the grievant could reasonably become aware of such occurrence. The grievant may request that a meeting concerning the complaint be held with the Compliance Coordinator. A minor student may be accompanied at the meeting by a parent or guardian. The Compliance Coordinator shall investigate the complaint and attempt to resolve it. A written report from the Compliance Coordinator regarding action taken will be sent within fifteen (15) working days after receipt of the complaint.

Level Three – Superintendent

If the complaint is not resolved at level two, the grievant may process it to level three by representing a written appeal to the superintendent within ten (10) working days after the grievant receive the report from the Compliance Coordinator. The grievant may request a meeting with the superintendent or his/her designee. The superintendent or his/her designee has the option of meeting with the grievant to discuss the appeal. The superintendent or his/her designee will render a decision within ten (10) working days after receipt of the written appeal.

This procedure in no way denies the right of the grievant to file formal complaints with the Iowa Civil Rights Commission, the Federal Office of Civil Rights, or other agencies available for mediation or rectification of civil grievances, or to seek private counsel for complaints alleging discrimination.

Title VI*, Title IX, and Section 504 Compliance Coordinator

NAME Julie Harrington

OFFICE ADDRESS Camanche Elementary School

PHONE NUMBER 563-259-3016

OFFICE HOURS 8:00-3:45 Monday through Friday

TITLE VI COMPLIANCE VIOLATION, GRIEVANCE FORM
TITLE IX COMPLIANCE VIOLATION, GRIEVANCE FORM
SECTION 504 COMPLIANCE VIOLATION, GRIEVANCE FORM

I am filing this grievance because:

(Attach additional sheets if necessary)

Describe the incident or occurrence as accurately as possible:

(Attach additional sheets if necessary)

What remedy are you requesting?

(Attach additional sheets if necessary)

Grievant's Signature

Principal's Signature

Name of School

Guidance Counselor's Signature

Date of filing _____

ACADEMIC/ELIGIBILITY 2009-2010 CALENDAR

AUGUST 24	-	Classes Begin
SEPTEMBER 24	-	Midterms
OCTOBER 24	-	1 ST QUARTER ENDS
NOVEMBER 5-6	-	PARENT/TEACHER CONFERENCES
DECEMBER 3	-	MIDTERMS
JANUARY 16	-	1 ST SEMESTER ENDS
FEBRUARY 19	-	MIDTERMS
MARCH 4-5	-	PARENT/TEACHER CONFERENCES
MARCH 27	-	3 RD QUARTER ENDS
APRIL 30	-	MIDTERMS
MAY 29	-	2 ND SEMESTER ENDS

These dates are based on the 2009-2010-school calendar and may have to be adjusted if any days are missed due to inclement weather or any other emergencies.

ACADEMIC INELIGIBILITY 2009-2010 DATES

The first date listed after each sport is the first date on which competition is allowed (eligibility period starts). Eligibility resumes at 12:01 a.m. **on the 31st day.**

Sports	1 st competition date	Eligibility resumes at 12:01 a.m. on THIS DATE:
Boys Fall Golf	August 13	September 12
Boys/Girls Cross Country	August 24	September 23
Girls Swimming/Diving	August 24	September 23
Volleyball	August 24	September 23
Football	August 27	September 26
Boys/Girls Bowling	November 16	December 16
Girls Basketball	November 20	December 20
Boys Swimming	November 24	December 24
Wrestling	November 30	December 30
Boys Basketball	November 30	December 30
*Boys/Girls Track & Field	March 15	April 14
Girls Spring Golf	March 24	April 23
Girls Tennis	March 24	April 23
Boys Spring Golf	March 31	April 30
Boys Tennis	March 31	April 30
Boys Soccer	April 1	May 1
Girls Soccer	April 5	May 5
Baseball	May 24	June 23
Softball	May 24	June 23

*First allowable competition date for track and field is earlier than March 15. However, per agreement between DE, IHSAA, and IGHSAA, the March 15 date is when academic ineligibility commences.

D

SPORTS SEASON FOR 2009-2010 SCHOOL YEAR

SPORT	FIRST PRACTICE	# OF SCRIMMAGES ALLOWED	FIRST LEGAL PLAYING DATE	# OF CONTESTS OR PLAYING DATES ALLOWED	DATES FOR STATE COMPETITION
Varsity Football	August 10	1	August 27	9	November 20, 21
Varsity Volleyball	August 10	3	August 24	14	November 11-14
Boys Cross Country	August 10	0	August 24	10	October 31
Girls Cross Country	August 10	0	August 24	10	October 31
MS Football	August 25	1	September 8	5	
MS Volleyball	August 25	0	September 8	12	
Boys Varsity Basketball	November 16	3	November 30	21	March 8, 9, 11, 12
Girls Varsity Basketball	November 9	3	November 20	21	March 1-6
Varsity Wrestling	November 16	2	November 30	15	February 17-20 February 27 (Team)
Boys MS Basketball	December 29	0	January 12	9	
Girls MS Basketball	October 20	0	November 10	12	
MS Wrestling	October 20	0	November 3	9	
Boys Varsity Track	February 15	0	February 15	12	May 20-22
Girls Varsity Track	February 15	0	February 15	12	May 20-22
Boys Varsity Tennis	March 22	0	March 31	12	May 28, 29 June 1 (Team) June 8 (Coed)
Girls Varsity Tennis	March 15	0	March 24	12	June 3, 4 June 5 (Team) June 8 (Coed)
Boys Golf	March 22	0	March 31	12	May 28, 29
Girls Golf	March 15	0	March 24	12	June 1, 2
MS Track	March 30	0	April 13	6	
Varsity Baseball	May 3	0	May 24	40	July 26, 29
Varsity Softball	May 10	3	May 24	50	July 19-23