

**CAMANCHE COMMUNITY SCHOOL DISTRICT
REQUEST FOR RENTAL OF FACILITIES**

1. Name or Organization Requesting Approval for Rental and Address:

2. Specific Date(s) Requested:

3. Specific Time(s) Requested:

4. Specific Facility/Facilities Requested:

5. Special Needs (Equipment/Personnel, Etc.):

6. Purpose of the Activity:

7. Printed Name of Person Representing the Organization:

8. Email Address of Person Representing the Organization:

9. Contact Number of Person Representing the Organization:

Signature of Person Representing the Organization:

_____ Date: _____

INCOMPLETE REQUEST FORMS WILL NOT BE PROCESSED!

FOR OFFICE USE:

Date Request Received _____

Request Denied _____

Request Granted _____

Rental Fee _____

The School Board policy governing the rental of school facilities is available upon request.